

Unatego Central School
Board Meeting
August 1, 2016

MINUTES

President Treffeisen called the meeting of the Unatego Central School Board of Education to order at 6:30 p.m. in room 93 at the Middle/Senior High School.	Call to Order
McDermott, McEntee, Salisbury and Treffeisen were present. Supt. Dr. Richards also was present. Downey entered at 6:40 p.m.	
Motion by McDermott, seconded by Salisbury, to go into Executive Session to discuss CSE and CPSE recommendations at 6:31 p.m. Yes-4 No-0. Carried.	Executive Session
Executive Session: 6:31 p.m. – room 93.	
Open Session: 6:43 p.m. – room 93.	Open Session
Motion by Salisbury, seconded by Downey, to go into Executive Session to discuss a particular personnel matter at 6:44 p.m. Yes-5 No-0. Carried.	2 nd Executive Session
Executive Session: 6:44 p.m. – room 93.	
Open Session: 7:00 p.m. – room 93.	Open Session
Downey, McDermott, McEntee, Salisbury and Treffeisen answered roll call.	Roll Call
Absent: Reyda and Stockert.	
Administrative members present: Supt. Dr. Richards, Interim Elementary Principal Scott, MS Principal Hoyt, HS Principal Lambiaso, Dir. Of Special Pgrms Clair-O'Rourke and Clerk French.	
Visitors/Staff: 2	
President Treffeisen led the Flag Salute.	Flag Salute
Motion by McDermott, seconded by Salisbury, to approve the Organizational Meeting Minutes of July 11, 2016 as presented. Yes-5 No-0. Carried.	7-11-16 Org. Min.
Motion by Salisbury, seconded by McDermott, to approve the Regular Board Meeting Minutes of July 11, 2016 as presented. Yes-5 No-0. Carried.	7-11-16 Reg Min
Motion by Downey, seconded by McDermott, to adopt the Agenda and Addendum as presented. Yes-5 No-0. Carried.	Adopt Agenda & Addendum
<u>Public Comment</u> – None.	

<p><u><i>Presentations</i></u></p> <p>Otego Elementary School – P. Scott</p> <ul style="list-style-type: none"> • Custodians have done a great job cleaning and painting this summer. • Letters have been sent to Kindergarten parents on their picnic scheduled for September 1st. • 2nd grade – another section was added. • Schedules have been done to accommodate the changes. Staffing will not increase due to the changes. • Mrs. Scott met with SUCO representative, Leslie, to discuss programs for the school year. 	<p>P. Scott</p>
<p>Unadilla Elementary School – P. Scott</p> <ul style="list-style-type: none"> • A secretary has been hired and will start on August 8th. • Custodians have done a great job and are appreciative of the new equipment. • They will be using Renaissance Learning this year. The program has good potential for reading and math. • The PTO is having a Back to School get together for students on August 31st. 	
<p>Middle School – P. Hoyt</p> <ul style="list-style-type: none"> • The custodians have done a great job cleaning the building. • Schedules are being worked on. • They will be using Renaissance Learning with the STAR 360 program. • Teacher Toby Centerwall is looking into grants for Lego Robotics. • The State scores have been received and overall they are pleased with the scores. Both the ELA and Math scores improved sufficiently. 	<p>P. Hoyt</p>
<p>High School – J. Lambiaso</p> <ul style="list-style-type: none"> • All students in grades 9-12 will have a chrome book this year. • The custodians have done a great job cleaning and painting this summer. The building looks great and is appreciative of the work they do. • LINKS will be held this Wednesday and Thursday at Unadilla Valley School District. • There is an administrative workshop with the attorneys next Wednesday. • Leadership Academy is August 15th and 16th. • September 1st – 9th grade orientation. • Master schedule is completed and schedules will go out within the next couple of weeks. • Ms. Lambiaso is a member of the Task Force representing schools for Otsego County. A grant has been received through the program which enables them to hire a social worker to be in the school one day a week. There is no cost to the District. 	<p>J. Lambiaso</p>

<p>Superintendent's Report – Dr. Richards</p> <ul style="list-style-type: none"> • Dr. Richards attended the Superintendent's retreat last week. • The external audit has been completed. • Reserve funds need to be established. Unappropriated fund balance was reviewed. At the next meeting there will be resolutions for the Board to approve the reserve funds. • Chapter 8, Research and Literature on Grade Reorganization, of the Facilities Report was reviewed. 	<p>Dr. Richards</p>
<p><u>Administrative Action</u></p> <p>Motion by McDermott, seconded by Salisbury, to approve resolutions 4.1 – 4.16 as presented: Yes-5 No-0. Carried.</p> <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the CSE recommendations as presented.</p> <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the budget transfers as presented.</p> <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the closure of inactive student accounts as presented.</p> <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Professional Development Plan as presented.</p> <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve returning non-teaching substitutes for the 2016-17 school year as presented.</p> <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve returning substitute teachers for the 2016-17 school year as presented.</p> <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve After School Program workers for the 2016-17 school year as presented.</p> <p>RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve Dignity Act Coordinators at building levels for the 2016-17 school year; Julie Lambiaso-HS Principal, Patricia Hoyt-Middle School Principal, Patricia Scott-Otego Elementary Interim Principal and Katherine Mazourek, Unadilla Elementary Principal.</p>	<p>CSE Recommendations</p> <p>Budget Transfers</p> <p>Close Inactive Student Acct</p> <p>Professional Dev Plan</p> <p>Returning Non- Teaching Subs</p> <p>Returning Sub Teachers</p> <p>After School Pgrm Workers</p> <p>Dignity Act Coordinators</p>

RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve attendance officers Michelle Havens, Tracy Simmons and Matt Hafele, at \$100 as part of their annual salary.	Attendance Officers
RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve Matt Hafele's stipend increase of 3.5% for Athletic Director for the 2016-17 school year.	AD Stipend
RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following coaches for the 2016-17 school year; Bob Zeh-Varsity Girls Basketball, Amy Packard-Varsity Volleyball, Christina Butcher-Varsity Softball.	Approve Coaches
RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Christal Wright, Keyboard Specialist, to a 52-week probationary appointment at a rate of \$12.30/hr effective August 8, 2016 pending fingerprinting and criminal history review.	Apptmnt: C. Wright KeyBoard Specialist
RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Zachary Nages substitute cleaner effective August 1, 2016 for the 2016-17 school year.	Z. Nages Sub Cleaner
RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby accept the resignation of Donald Gunther as bus driver effective September 1, 2016 as presented.	Resignation D. Gunther Bus Driver
RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby approve Amanda Valliere as Varsity Cross Country Coach, Class 3-Step 1-\$1852 and Modified Cross Country Coach, Class 5-Step 1-\$691 for the 2016-17 school year.	Cross-Country Coach
RESOLVED; upon the recommendation of the Superintendent of Schools that this Board does hereby agree to approve a shared .5 FTE English position with Franklin Central School for the 2016-17 school year as presented.	Shared English Position
<u>Public Comment</u> – None.	
<u>Round Table Discussion</u>	
D. Downey – the Alumni Association weekend was successful. There were 90-150 people at the Long River Inn Friday night, 75 people at the picnic at the Otego field on Saturday and 60 people on Sunday for the tour at the high school. J. McDermott – discussed resource programs that he received from the NYS Rural Schools Conference.	

<p>B. McEntee – discussed the STEM program that we participate in with Sidney School District and the research she had done at the Otego Historical Museum on the districts before the merger. Also she inquired if there would be enough time allowed for the Board members to discuss the options in the Facilities Study.</p> <p>D. Richards – reminder of the Board workshop on August 29th with the school attorneys. The Board retreat was discussed and it was decided to have the retreat on August 25th at 5:00 p.m. at Morris Hall if possible.</p> <p>R. Treffeisen – the Annual School Board Institute Summer Workshop is August 16th at Morris Hall. The program is Digital Conversin and Smart Schools Bond Act. Jim Salisbury and Rene’ Treffeisen will attend.</p> <p>J. McDermott – thanked Dr. Richards for the leadership provided for the work he has done in setting up reserve funds and guiding the District in moving ahead.</p> <p>Motion by Downey, seconded by Salisbury, to adjourn the meeting at 8:25 p.m. Yes-5 No-0. Carried.</p> <hr/> <p>Joan M. French District Clerk</p>	<p>Adjournment</p>
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